

Final Outcome: To understand how to touch type using the home, bottom and top row keys using both hands.

Component 4:

What we will know after this sequence:

Which keys should be touched by the right hand only.
How to touch type using my right hand.

Vocabulary:

Touch type, right hand, 2Type, index finger, space bar

How will this feed into my next learning:

Pupils will then combine their newly learnt skills to try and touch type word using letters from both sides of the keyboard.

SEN:

Colour coded keyboard or printed out sheet showing keys colour coded. Pre-teaching of finger names. Adult support if needed.



Component 5:

What we will know after this sequence:

How to touch type full words as well as individual letters, using keys from both sides of the keyboard.
To increase speed whilst also keeping accuracy when typing.
How to use games to practice my touch typing.

Vocabulary:

Duration, speed, accuracy, touch typing, rows

SEN:

Colour coded keyboard or printed out sheet showing keys colour coded. Pre-teaching of finger names. Longer duration given.

Component 3:

What we will know after this sequence:

Which keys should be touched by the left hand only.
How to touch type using my left hand.

Vocabulary:

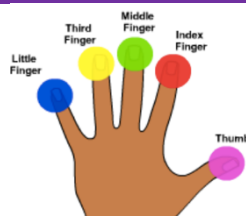
Left hand, 2Type, touch typing, posture, position

How will this feed into my next learning:

Pupils will then move on to focus on the right hand and increasing accuracy when touch typing letters from this side of the keyboard.

SEN:

Colour coded keyboard or printed out sheet showing keys colour coded. Pre-teaching of finger names. Adult support if needed.



Component 2:

What we will know after this sequence:

How to practice and improve typing for home, bottom and top rows.
Where to position two hands on the keyboard.
How to use two hands to type letters on a keyboard with some accuracy.

Vocabulary:

2Type, keys, rows, finger

How will this feed into my next learning:

Pupils will then focus on the left hand and increasing accuracy when touch typing letters from this side of the keyboard.

SEN:

Colour coded keyboard or printed out sheet showing keys colour coded. Pre-teaching of finger names.

Component 1:

We should know:

What a keyboard is and have a general understanding of where each key is.
How to type slowly using one finger.

What we will know after this sequence:

The names of each of the fingers.
The correct way to sit at a keyboard.
What is meant by the terms home, bottom and top rows.
An ability to touch type the home, bottom and top rows.

Vocabulary:

Home, bottom row, top row, keys, keyboard

How will this feed into my next learning:

Children will then gain an understanding of where to position hands in order to allow for touch typing with both hands.

SEN:

Colour coded keyboard or printed out sheet showing keys colour coded. Pre-teaching of finger names.

